## Digital Sports-Steps to Receive E-Mail/Text Alerts

- 1. There are 2 options:
  - A. Go to digitalsports.com
    - > Go to the white box where it says: Find your school
    - > Input Conestoga High School: Click on CHS-Berwyn, Pa. 19312
    - > On the top right: click on Sign up for Alerts
  - B. Go to stogapioneers.digitalsports.com
    - > On the top right: click on Sign up for Alerts
- 2. Input the requested information
  - Click on Register
- 3. You should receive an acknowledgement: We have received a request to add your account to the DigitalSports Alert system. Please click on the link below to activate your account. <u>Activate Account</u>.
  - Click on Activate Account
  - > It should come up: Your account has been activated: please log in
- 4. Alerts show up
  - Click on add a team
  - School: Input Conestoga
  - Team: Scroll down until you come across the team that you are looking for-click on the team.
  - Click add team: It should come up Sports Added Successfully-click ok
  - Alert preferences shows up
  - Input/verify the requested information and how would like to receive an alert: Email-Cell Phone or both.
  - Select your carrier
  - > You can leave the verification code blank-Click on Save
  - > It should come up Preference Updated Successfully-click on ok
  - It will show the sport that you added and an icon with the preference on receiving alerts
- 5. If you would like to add another team:
  - > Just follow the instructions above under #4.
- 6. If you would like to delete a sport:
  - In the box where the sport is-just click on the trash can icon. It will come up are you sure? This will delete the alert icon-click ok and it will show up Successfully deleted.
- 7. If you would like to change a preference in how you are receiving the alerts for a sport:
  - Click on the round icon on the sport and it will take you back to alert preference. After you save the information the icon will turn from blue to gray for the sport.
- 8. If you would like to change your password:
  - Click on the person icon on the top right
- 9. If you are already registered and would like to make any changes:
  - Go back to sign up for alerts
  - Go to the bottom where it says Already have an account?
  - Log In